

## SPOTLIGHT STAGE REQUEST

The Spotlight Stage is the perfect setting to present interactive demonstrations and workshops. The area is set classroom style, seats approximately 50 people and is equipped with a podium, microphone, TV monitor and table for materials. Any visual aids/AV equipment (including laptop, cables, etc) needed for presentations are the sole responsibility of the presenter. Overhead lighting cannot be dimmed. Presentations should be no longer than 30 minutes.

The Spotlight Stage is promoted in the Official Show Program, on the Official Show Website and through onsite signage and announcements. Please mail a press kit and photo of the speaker if available.

Time on the Spotlight Stage is available free of charge and must be requested by completing this form. Scheduling will be at the discretion of Show Management, whose objective is to present the best variety for visitors. Participants will be notified regarding the number of shows and times assigned.

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### SHOW DAYS AND TIMES FOR PRESENTATIONS

Thursday, April 5 hourly from 11:30am - 5:30pm; Friday, April 6 hourly from 11:30am - 6:30pm;  
Saturday, April 7 hourly from 11:30am - 5:30pm; Sunday, April 8 hourly from 11:30am - 4:30pm

1. Total number of stage times requested \_\_\_\_\_

2. List days and times convenient for your demonstrations (*please be as flexible as possible*) \_\_\_\_\_

3. Name of Emcee & Coordinator \_\_\_\_\_

4. Number of the speaker if different from above \_\_\_\_\_

*\*One complimentary ticket per speaker per day will be available for pickup at the Show Office beginning Wednesday, April 4.*

Check one: ☐ Leave pass(es) at Show Office for pick up ☐ Mail pass(es) to the address provided above

5. Title of demonstration and name as it will appear in Show Program, Website and onsite signage (limit 50 characters)

Title of demonstration \_\_\_\_\_

Presented By (Company Name) \_\_\_\_\_

Please complete and submit request no later than 10 weeks prior to the show. Fax completed forms to 704.376.6345 or email/mail to the address below.

*\*Southern Shows, Inc. reserves the right to assign stage time based on availability*

### QUESTIONS?

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